

# WEBFLEET Logbook

### TAKE THE HASSLE OUT OF TRIP ADMINISTRATION

Get accurate, easy-to-use mileage log administration for cash allowance drivers, company cars/vans, and flexible pool vehicles, while protecting your drivers' data privacy.

## BENEFITS

#### FOR THE DRIVER



#### **REDUCE WORKLOAD AND SAVE TIME**

- All business and private trips are automatically registered.
- $\bullet$  Download user-friendly reports for financial, tax and reimbursement purposes.



#### PROVE TAX COMPLIANCE

• Meet HMRC obligations with reliable, accurate data.



#### PROTECT YOUR DRIVERS' PRIVACY

- Respect your drivers' privacy when they use company vehicles for personal journeys.
- Drivers cannot see other colleagues' trips in WEBFLEET. Personal trips also remain hidden from the fleet administrator.

#### FOR THE EMPLOYER/FLEET MANAGER



#### MANAGE DRIVERS IN POOL VEHICLES

Issue unique driver profiles.



#### SIMPLIFY FLEET ADMINISTRATION

Manage company vehicles usage for tax compliance and cost control, and comply with data privacy regulations.



#### **GET ACCURATE REPORTS**

Ensure odometer accuracy by recording mileage directly from the vehicle odometer. <sup>1</sup>





# **FEATURES**



#### **SELECT A VEHICLE**

Drivers can self-assign themselves to available vehicles.



#### **DEFINE TRIP MODE**

Define the type of trip - business, commute or private.



#### **ENTER TRIP DETAILS**

Enter trip details including contact person for the trip, purpose of the journey and comments.



#### **VIEW DRIVING BEHAVIOUR SCORES**

Review driving behaviour with OptiDrive 360 driving style insights (up to eight performance indicators) to self-monitor and improve driving style.



#### **REAL ODOMETER READING**

Ensure the LINK device and vehicle odometer information are always aligned by recording mileage directly from the vehicle's odometer.<sup>2</sup>



#### REPORT DOWNLOAD

Download monthly trip reports for personal and financial administration purposes, such as business mileage claims.





# WHAT YOU NEED



LINK VEHICLE
TRACKING DEVICE



WEBFLEET SUBSCRIPTION



THE WEBFLEET LOGBOOK MOBILE APP



PReal odometer reporting provided by CAN connected device (LINK 610 or LINK 710) installed in the vehicle.

 $<sup>^{2}</sup>$  Driver can manually adjust the odometer setting for non-CAN connected vehicles.